The Nest
CARE & HOLIDAY CLUB

Mobile Phone and Personal Electrical Devices Policy

Policy Intent

The intent of this policy is to ensure the safety and wellbeing of all children attending our wraparound care provision. This policy sets out clear expectations regarding the use and storage of mobile phones and personal electrical devices on site to maintain a secure, focused, and safeguarding-compliant environment.

Scope

This policy applies to:

- All children attending the wraparound care
- Parents, carers, and visitors
- Wraparound care staff and volunteers

Policy Statement

Mobile phones and personal electrical devices must not be used on site during wraparound care hours. This includes, but is not limited to:

- Mobile phones
- Tablets
- Smartwatches with communication features
- Gaming devices
- Laptops or other internet-enabled devices

Rationale

- Safeguarding and Child Protection: It is not possible to adequately monitor the use of personal devices. This poses a risk to safeguarding, particularly in relation to:
    - Access to inappropriate content
    - Unauthorised photography or video recording
    - Online contact with unknown individuals or inappropriate sharing of information

- Focus and Engagement: Personal devices can distract from the structured activities and social engagement that are central to the ethos of our wraparound care.

Procedures for Children

- Children must not bring personal electrical devices to wraparound care.
- If a child brings a mobile phone or device (e.g. from school), it must be handed in to staff upon arrival.
- Devices will be stored securely in a locked cupboard or safe place for the duration of the session.
- Devices will be returned at the end of the session.

Procedures for Staff and Visitors

- Staff are not permitted to use personal mobile phones or devices in areas where children are present.
- All staff phones must be kept in the designated staff area unless being used for authorised purposes (e.g., emergency contact, digital registers).
- Visitors will be asked to store their devices securely or refrain from using them while on site.

Non-Compliance

- If a child repeatedly brings a device or refuses to hand it in, parents/carers will be contacted to discuss next steps.
- Any misuse of devices in breach of this policy may lead to further action in line with our safeguarding procedures.

Review

This policy will be reviewed annually or in response to any safeguarding incidents or changes in legislation.

This policy was adopted at a meeting of The Nest Committee on 19th September 2025 and will be reviewed annually.

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Signed on behalf of The Nest _____

Date Signed: _____

Date to be reviewed: _____